

10. **COMMITTEES BOARDS COMMISSION**

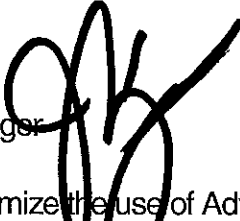
- b. Discussion regarding Advisory Committees meeting the Future Demands of the Community



MEMORANDUM

DATE: April 30, 2008

TO: City Council

FROM: Judie Zimomra, City Manager 

SUBJECT: Recommendations to Optimize the use of Advisory Committees

Recently, City Council requested the staff prepare recommendations to optimize the role of Advisory Committees. Following presentation to City Council of the attached memorandum, Council rescheduled the re-appointment of Advisory Committees to June 2008 to provide an opportunity for the Parks & Recreation Committee, Wildlife Committee and Marine Committee to provide input.

Please find attached a revised scope for the Parks & Recreation Advisory Committee, which has been received and incorporates the input of the Committee. Also attached is a letter from the Wildlife Committee, which requests to evolve from an Advisory Committee to the Wildlife Education Volunteers.

At this time, Staff's recommendation is that the Committee structure be adjusted to sunset the Wildlife and Marine Committees and to establish two new Task Forces.

The first Task Force would be an Energy & Water Conservation Task Force as outlined in the attached memorandum. The second Task Force staff would recommend for consideration this upcoming year is a Task Force to develop a plan to manage and improve Sanibel's Stormwater quality. Attached is a proposed scope for the Stormwater Management and Quality Improvement Task Force.

If you have any questions regarding these matters, please do not hesitate to contact me directly.

Thank you.

JAZ/cjm

Xc: Executive Staff

REVISED SCOPE
SANIBEL PARKS AND
RECREATION COMMITTEE

As of April 24, 2008

- Encourage healthy lifestyles for Sanibel residents of all ages and fitness levels.
- Monitor, review and prepare recommendations to City Council consistent with the Sanibel Plan, including the Parks Master Plan for the programming and facilities of the City's Parks and Recreation Facilities.
- Prepare recommendations to City Council for the long-term financial stability for the maintenance and programming of the City's Parks and Recreation facilities, including evaluating the feasibility of establishing a 501(c)3, e.g. "Friends of Sanibel Parks and Recreation."
- Prepare recommendations to City Council regarding recruiting, recognizing and utilizing volunteers to provide citizens rewarding volunteer opportunities and improving the quality of the City's recreational programming.
- Promote memberships for the Sanibel Recreation Center and Sanibel Senior Center.

April 29, 2008



City of Sanibel

800 Dunlop Road
Sanibel, Florida 33957-4096

www.mysanibel.com

AREA CODE - 239

CITY COUNCIL	472-4135
ADMINISTRATION	472-3700
BUILDING	472-4555
EMERGENCY MANAGEMENT	472-3111
FINANCE	472-9615
LEGAL	472-4359
NATURAL RESOURCES	472-3700
PARKS & RECREATION	472-9075
PLANNING	472-4136
POLICE	472-3111
PUBLIC WORKS	472-6397

Mr. Vernon Frankwich
Vice Chairperson Wildlife Committee
6014 White Heron Lane
Sanibel, FL 33957

Dear Vice Chairperson Frankwich,

Based upon your discussion with Mayor Denham, it is our understanding that at this time it is the recommendation of the existing Wildlife Advisory Committee to evolve to a group of Wildlife Education Volunteers. The scope of responsibility for Wildlife Education Volunteers would include:

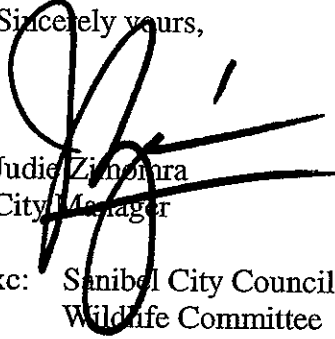
- Surveys for birds and other wildlife on City owned lands. Sites might include Sanibel Gardens, Gulfside, Pond Apple and Lighthouse Parks. Species might include migratory birds, resident nesting birds, gopher tortoise burrow locations and wading bird rookeries
- Raising funds for and installing bird boxes at City parks. All parks currently need additional nest boxes including those specially designed for red-bellied and pileated woodpeckers, screech owls, purple martins and great-crested flycatchers
- Volunteer docents at beach parks and fishing pier to educate visitors regarding fishing, wildlife feeding, shorebird nesting, dog leash, and live-shelling regulations and best practices, similar to J. N. "Ding" Darling Refuge docents
- Working with the Vegetation Committee to raise funds to create butterfly gardens using native plants at each of the large beach parks; maintenance including mulching and trimming of butterfly gardens once established

Of course, City Council would appreciate your input into this Scope of Responsibilities before final approval. Therefore, it would be most

helpful if this input could be received in writing to the City Clerk.

If you have any questions regarding this correspondence, please do not hesitate to contact my office at (239) 472-3700.

Sincerely yours,



Judie Zimora
City Manager

xc: Sanibel City Council
Wildlife Committee
Pamela Smith, City Clerk
Kenneth Cuyler, City Attorney
Dr. Robert Loflin, Natural Resources Director
Bill Tomlinson, Chief of Police

PROPOSED SCOPE
**STORMWATER MANAGEMENT &
QUALITY IMPROVEMENT TASK FORCE**

As of April 30, 2008

- Review the City of Sanibel's current Stormwater Management and Quality Improvement Programs.
- Review Federal and State Stormwater management and quality mandates for which the City must achieve compliance. These mandated programs include:
 - Environmental Protection Agency (EPA) National Pollutant Discharge Elimination System (NPDES), which is not voluntary and civil and criminal penalties can be levied.
 - Florida Department of Environmental Protection (DEP) Total Maximum Daily Load (TMDL), which requires cities to remove water quality impairments caused by pollutant discharges.
 - Municipal Separate Storm Sewer System (MS4), which focuses on the reduction of pollutant loads discharged.
- Review the City of Sanibel's Stormwater water quality testing programs.
- Prepare a written recommendation to City Council that develops an Implementation Plan consistent with the Sanibel Plan to meet the Federal and State guidelines to improve Stormwater quality on Sanibel.
- The Stormwater Management & Quality Improvement Task Force will sunset in twelve months.



MEMORANDUM

DATE: April 30, 2008

TO: City Council

FROM: Judie Zimomra, City Manager 

SUBJECT: Ordinance 08-009 Establishing a Public Service Tax on the Purchase of Electricity & Water Service

Per City Council's direction, staff drafted legislation which would enable the implementation of a Public Service Utility Tax.

This Ordinance was drafted to address five primary challenges:

1. Provide economic incentives to Sanibel property owners to conserve water and electricity.
2. Improve Sanibel's water quality by encouraging native vegetation as alternatives to irrigated, fertilized landscaping.
3. Provide revenue to support Sanibel's energy and water conservation initiatives and programs.
4. Reduce the property tax burden of Sanibel citizens.
5. Diversify the City of Sanibel's revenue stream.

The City of Sanibel has a long history and tradition of tapping the expertise and knowledge of our citizens when addressing municipal challenges. Staff recommends that prior to further consideration of the Public Service Utility Tax, City Council appoint an Energy & Water Conservation Task Force with the following mission:

- Review Sanibel's energy and water usage history and trends
- Study Energy & Water Conservation Best Management Practices successfully utilized by other communities
- Prepare a written recommendation to City Council for Energy & Water Conservation on Sanibel that addresses all users and specifically addresses the following segments: municipal facilities, non-municipal governmental facilities, residential, resort, commercial and non-profit.

MEMORANDUM

- The Energy & Water Conservation Task Force recommendations are to include an implementation plan which establishes goals and addresses consumer education, cost estimates, enforcement, funding, including evaluating the feasibility of establishing a Public Service Utility Tax to fund these initiatives.
- The Energy & Water Conservation Task Force membership would be five Sanibel citizens. Additionally, the following stakeholders would be invited to participate as non-voting members of the Task Force:
 - Island Water Association (IWA)
 - Due to the fact that Sanibel's water provider, the non-profit IWA, provides water service to Captiva, it is also recommended that Lee County appoint a Captiva resident to the Task Force
 - Lee County Electric Cooperative (LCEC)
 - Sanibel-Captiva Conservation Foundation (SCCF)
 - Condominium Association of Sanibel Island (CASI)
 - Sanibel & Captiva Islands Chamber of Commerce
- The Task Force will be scheduled to sunset twelve months after appointment.

Please do not hesitate to contact me if you have any questions regarding this recommendation. Thank you.

JAZ/cjm

Xc: Executive Staff